



PACHAIYAPPA'S COLLEGE FOR MEN
(Affiliated to University of Madras, Tamilnadu & Recognized by
UGC under section 2(f) & 12(B) of UGC act 1956)
KANCHIPURAM



பச்சையப்பன் ஆட்வர் கல்லூரி
(சென்னை பல்கலைக்கழகத்துடன் இணைவு பெற்று, பல்கலைக்கழக மாநியக் குழுச்
சட்டம் 1956 பிரிவு 2(f) & 12(B) இன் கீழ் அங்கீகரிக்கப்பட்டுள்ளது)
காஞ்சிபுரம்



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Online Admission Application 2020-2021

Instructions for Online Application

Applicants are required to read the instructions given below carefully, before proceeding to the online application form

To apply online the candidates have to register themselves in User Registration Page. The Candidates will receive a SMS containing User Name and Password to their registered Mobile Number after verification of their mobile number in user registration Page. Hence candidates are instructed to keep the registered mobile number with them for uninterrupted communication.

1. Before submitting the online application form, applicants must upload the following scanned images:

Documents to be uploaded at the time of Applying Online

- a. Applicant's colour photograph in passport size in .jpg/.jpeg/.png format. (file size maximum 100 Kb)
 - b. Applicant's signature in .jpg/.jpeg format. (file size maximum 50Kb)
 - c. Self-attested SSLC mark statement in .pdf/.jpg/.jpeg format. (file size maximum 1 Mb)
 - d. Self-attested HSC mark statement or HSC Result copy in .pdf/.jpg/.jpeg format. (file size maximum 1 Mb)
 - e. Community Certificate (except OC and 'Others' categories) in .pdf /.jpg/.jpeg format. (file size maximum 1 Mb)
2. Applicants can edit the application details before the payment of application fee by clicking on the Login button.
 3. Editing/updating details on the application form will not be possible after payment.
 4. Applicants may pay the application fee through Internet banking, Credit/Debit Card, UPI Wallet.
 5. Application fee will **not be refunded** on any account even if the application is rejected.
 6. Applicants can check application status and application fee status by logging-in the College website

using Login Credentials created during registration.

7. No information will be sent to the applicants who have not been called for the counseling / have not been provisionally selected.
8. The College has the right to reject applications that are
 - a. **Incomplete**
 - b. **Incorrect/have wrong information**
 - c. **Lacking in required documents**
 - d. **Received without the payment of application fee.**
9. The provisionally selected candidates called for interview are required to be present along with Parent/Guardian on the specified date. The intimation of selection of Provisional Selection List will be uploaded in the website. No other mode of communication will send to the candidate in this regard. Hence the candidates seeking for admission into college are advised to visit the website www.pcmkpm.edu.in from to time regarding admission updates.
10. Selected applicants must pay the prescribed fees and submit their original certificates with 3 sets of photocopies on the day of counseling. Late Payment will not be accepted. Failing of payment on the day of counseling will lead to cancellation of provisional selection. Failing of producing Transfer Certificate on the day of counseling will lead to cancellation of provisional selection
11. **Hostel facility is not available in our campus. Students may approach Govt. Hostel for accommodation after getting admission in the college. College will issue a Bonafide Certificate and no recommendation will be forwarded to Hostel administration in this regard.**
12. Candidates are advised to visit college website <http://www.pcmkpm.edu.in> from time to time for admission updates. The institute is not responsible for any miscommunication in this regard, if any.

